

MULLETT TOWNSHIP
CHEBOYGAN COUNTY, MI • EST 1917

Topinabee Library Committee Minutes

August 24, 2021

Present: Gary Miller, Mary Jan Miller, Linda Miller, Patty Morse, Patti Murdock, Beth Dukatz, Judy Jacalone

Guest: Barb Dock, Interior Designer

Linda made a motion to approve the minutes from last week. Patty Morse seconded it. Minutes approved.

Our guest, Barb Dock, explained her background and projects she's been involved with in the Lansing area. We gave her the history of the Library and some of the projects we have in mind for the Library. Barb gave us some pros and cons of different floor types and also gave us the name of the manufacturer's of carpets and Luxury Vinyl Tiles (LVT). She said she would be willing to be our design consultant. Her fee would be \$90/hour. We told her that we would have to have Township Board approval to hire her. After Barb left there was discussion among the Committee members about not wanting a design consultant, that we could make the decisions for recommendations ourselves, and that the cost of \$90/hour would be too high of an expense. Gary voiced his belief that a designer was needed. (Note: Later in the week I received a phone call from Barb withdrawing her offer to be our consultant based on her existing client commitments.)

Mission Statement that Gary drew up was discussed and Linda provided a Mission Statement from Ashland, VA that could highlight the historical part of the Library. There was discussion and Mary Jan made a motion that we accept the amended

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Mission Statement. Patti Murdock seconded. The amended Mission Statement was approved.

Judy reported on her Northland Library Co-Op meeting and her subsequent meeting in the Library with Linda Ames, Director of the Co-Op. She was given a lot of good information and was able to network with other Library Directors. She will be attending weekly virtual meetings with the Network of Directors. She is working through all the information and training opportunities that she was presented with and will continue to update us on what she finds out.

Lighting was discussed briefly. We all feel comfortable with retaining the existing lighting fixtures, except for the ones in the computer room which will need to be replaced with ones like the existing ones in the rest of the Library. We agreed that the bulbs needed to be replaced with 150 watt bulbs which are allowed in the current fixtures. Mary Jan made a motion that we not go to the expense of replacing the current fixtures. Patty Morse seconded. Motion passed.

Judy will check with Brenda Bowes and ask her to attend our next meeting on August 31 to discuss building issues and our concerns that Beth brought up in our last meeting.

Flooring was discussed and it was decided that we would recommend to the Township Board putting in LVT instead of carpet because of the durability and cleanliness factors of LVT. Patti Murdock made a motion that we would look exclusively at LVT for flooring. Patty Morse seconded. Motion passed. Linda and Mary Jan will go back to Custom Carpets and choose some samples to bring to next week's meeting for discussion and approval of a sample and also ask Sharon at

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Custom Carpet for the cost of the product and installation that we can present to the Township Board.

Linda is going to approach the Head Librarian at Cheboygan Library to see if she would come to our meeting on September 7th to speak about the library design and organization and type of shelving they have in Cheboygan.

There was a discussion of the most appropriate room for meetings and a lounge area in the Library that would not interfere with shelving and people being able to move around among the bookshelves. We decided that Judy's desk would come out of the small room into the main room and that area be made the meeting/lounge room. Beth suggested we may want to invest in a "Murphy table" that could be pulled down for meetings but raised to be out of the way to make more lounge space. This was greeted by positive feedback and we will recommend to the Township Board that this be something we think would be helpful to have.

Meeting was adjourned at 12:20.

Respectfully submitted,
Mary Jan Miller, Secretary