

MULLETT TOWNSHIP BOARD OF TRUSTEES PROPOSED
MEETING MINUTES OF NOVEMBER 11, 2014 MULLETT TOWNSHIP HALL
TOPINABEE, MICHIGAN 7:00PM

The Mullett Township Board of Trustees met at the Mullett Township Hall in Topinabee, Michigan on November 11, 2014 at 7:00pm. All Board Members were present: Mary Anne Gale, Rachel Osborn Kathy Flory, Dennis Dombroski and John Brown.

Supervisor Gale called the meeting to order at 7:01pm with Trustee Dombroski leading the pledge of Allegiance.

Public Comment was opened at 7:02pm and was closed at 7:05pm.

Mr. Richard Mahlmeister, Township Auditor, presented the audit to the Mullett Township Board of Trustees and informed the board that the township is in a very good financial position. He commended the accounting arm of the board: Clerk Osborn and Treasurer Flory for their precise work in handling the ledger and taxing functions. Our procedures are a model for other townships which the auditor services.

John Brown made a motion to approve the minutes of October 7, 2014 with a second by Dennis Dombroski, motion passed.

Patty King, Topinabee Library Director, requested a Library Board Meeting at 6:45pm on December 2, 2014 to discuss library issues, requested was granted by the board.

The Treasurer's Report is as follows:

General Fund 101	\$462,881.82
Fire Fund 206	\$492,302.05
Liquor Fund 212	\$747.77
Light Fund 219	\$32,386.47
Library Fund 271	\$42,260.77

Tax Fund

\$27,134.36

Environmental Excavating and Contracting, Inc. presented an invoice in the amount of \$46,051.11 which contained two change orders in the amount of \$1141.11 which was added to the original quote of \$44,910.00, On a motion by Kathy Flory to accept the invoice and issue check for same was seconded by Dennis Dombroski, motion passed.

Several bids for roof work were presented by J L Construction and by a consensus of the board, it was decided to wait until Spring to have the Mullett Township Hall roof replaced by J L Construction. This item will be placed on the budget for 2015-16 and then the money will be appropriated for this work.

Motion by John Brown to pay Vieau's Expert Tree Service for the removal of a tree at the top of Chamberlain Park in the amount of \$750.00, seconded by Dennis Dombroski, motion passed.

Rachel Osborn motioned to buy a Christmas Tree, tree stand and lights for the pavilion at an amount not to exceed \$200.00, seconded by John Brown, motion passed.

Rachel Osborn reported to the board that the Parking Lot Grant is on target and the time lines are being met with documentation being updated for the deed, legal descriptions, surveys and etc. All information is forwarded to the grant writer. The MDNRTF application forms will not be available until January 1, 2015 at which time more preliminary information will be forwarded in the form of support letters and any final changes that might need to be made by the board in the plans which will be presented to the MDNRTF at the time of application on March 31, 2015 or sooner.

Motion by John Brown to accept the Resignation Letter which was presented to the board dated October 5, 2014, by Robert English, Fire Chief, Topinabee Fire Department with a recommendation to appoint Mike English, the new Fire Chief, seconded by Kathy Flory, which will be effect immediately, motion passed.

Motion to appoint Mike English, Fire Chief of Topinabee Fire Department and Brian Coffell as Assistant Fire Chief of Topinabee Fire Department as set forth in the letter of October 7, 2014 signed by Michael English with the appointments being retroactive to April 1, 2014 and also all salaries and run pay offered by Dennis Dombroski and seconded by John Brown, motion passed.

Rich Kaufman of the East Mullett Fire Department presented a report on a grant that the fire department received from FM Global for a laptop, lcd projector, projector screen, 200 First Alert smoke detectors, porter cable 18v cordless drill. This was a no match grant; however, due to the change in pricing since the grant was applied for, there was a shortage of funds in the amount of \$150.39 which was requested of Mullett Township to cover the costs and that motion was made by John Brown and seconded by Dennis Dombroski, motion passed. Rachel Osborn will work with Rich Kaufman to fulfill the purchasing of the above items.

There was a lengthy discussion of getting the paperwork for both Fire Departments under the control of one person; however, by consensus, it was decided that a report from each Fire Department as to the activities of each given on a monthly basis to the board would better inform the board.

Rachel Osborn made a motion to purchase a new laptop computer for the treasurer, Kathy Flory, seconded by John Brown, motion passed.

Mary Anne Gale had a received a call concerning the need for gravel on Cook Road which she approved and the invoice from the Road Commission has been received.

John Brown addressed the board with a request he had received from Bill Elliott to be appointed to the Board of Review. After asking the Clerk, Rachel

Osborn to check on the time limits for the Board of Review and also how many members could serve, MTA advised there could be three members and two alternates. Mary Anne Gale expressed her displeasure with John Brown for calling the clerk instead of her since she is in charge of the Board of Review. Since the Board of Review must be appointed before January 1, 2015, it was decided this matter would be discussed along with the desire of Mary Anne Gale to replace a member of the Board of Review at the December 2, 2014.

Motion to pay the bills by John Brown and seconded by Dennis Dombroski, motion passed.

Meeting adjourned at 8:30pm
Respectfully submitted,

Rachel Osborn
Mullett Township Clerk