

MULLETT TOWNSHIP BOARD OF TRUSTEES PROPOSED
MEETING MINUTES – MARCH 1, 2016 – TOPINABEE, MICHIGAN
7:00PM

The Mullett Township Board of Trustees met at the Mullett Township Hall on March 1, 2016 at 7:00 p.m. All Board Members were present: Mary Anne Gale, Rachel Osborn, Kathy Flory John Brown and Dennis Dombroski.

The meeting was called to order at 7:00 p.m., with the recitation of the Pledge of Allegiance.

Public Comment was opened at 7:01 p.m.: Mary O'Hare announced the Topinabee Development Association meeting to take place at the Mullett Township Hall on June 25, at 10:00 a.m., all are invited. Carl Muscott expressed an interest in Mullett Township maintaining the local roads before pursuing the paving of a county road such as North East Mullett Road the township has already committed dollars for the 2016 season.

Public Comment closed at 7:05 p.m.

Motion by John Brown to approve the minutes of the February 2, 2016 meeting, with a second by Dennis Dombroski, motion passed.

Motion by John Brown to approve the minutes of the February 9, 2016 meeting with a second by Dennis Dombroski, motion passed.

Treasurer's Report is as follows:

GENERAL FUND 101	\$412,899.23
FIRE FUND 206	\$515,818.87
LIQUOR FUND 212	\$809.53
LIGHT FUND 219	\$45,005.14
LIBRARY FUND 271	\$39,574.49
TAX FUNDS	\$881,962.97

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Mullett Township Expenditures for February 2016 are as follows:

GENERAL FUND 101	\$16,721.72
FIRE FUND 206	\$3,683.18
LIQUOR FUND 212	\$86.12
LIGHT FUND 219	\$850.11
LIBRARY FUND 271	\$5,612.11

Topinabee Fire Department reported 8 runs, 2 training events and attended the Great Lakes Burn Camp at the UAW Center, Black Lake.

East Mullett Fire Department reported 2 runs, 2 training events and also attended the Great Lakes Burn Camp at the UAW Center, Black Lake.

An agreement between Mullett Township and the Cheboygan County Road Commission was signed for the first phase of North East Mullett Lake Road from Devereaux Lake Road to Gannon Drive with a match of \$100,000.00 from Mullett Township as per a motion in the December 1, 2016 minutes. This project is slated to be completed by September 30, 2016 according to the road commission.

Motion by John Brown: Mullett Township has no objections with the decision the Cheboygan County Road Commission makes regarding the abandonment of the North End of Long Point Road. Seconded by Kathy Flory, motion passed.

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY, 2016 #1
MULLETT TOWNSHIP – MARCH 1, 2016

WHEREAS, pursuant to MCLA41.95(3) which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

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WHEREAS, the board of Mullett Township deems it desirable to adjust the salary of the township trustees to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

THEREFORE, be it resolved that as of April 1, 2016, the salary for the following township office shall be:

TRUSTEE: \$3,000.00 as an annual salary

The foregoing resolution offered by Board Member: Kathy Flory

Supported by Board Member: Mary Anne Gale

Upon a roll call vote:

AYE: John Brown
Dennis Dombroski
Mary Anne Gale
Kathy Flory
Rachel Osborn

NAYES: none

The supervisor declared the resolution adopted.

Rachel Osborn
Mullett Township Clerk

March 1, 2016

MULLETT TOWNSHIP GENERAL APPROPRIATIONS ACT FOR FISCAL YEAR 2016-2017
RESOLUTION 2016-#2

A resolution to establish a general appropriations act for Mullett Township; to define the powers and duties of the Mullett Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Mullett Township Board of Trustees resolves:

Section 1. This resolution shall be known as the Mullett Township General Appropriation Act.

Section 2, The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3, The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4, For general law township: Pursuant to MCLA141.412;MCLA141.413, notice of a public hearing on the proposed budget was published in the Straitsland Resorter. A public hearing on the proposed budget was held on March 1, 2016

Section 5. Estimated township general fund revenues for fiscal year 2016-2017 are as follows:

General Fund 101	\$347,470.00
Fire Fund 206	\$160,000.00
Liquor Fund 212	\$1,501.00
Light Fund 219	.00
Library Fund 271	\$44,580.00

Section 6, Estimated township Fund Balances at fiscal year end 2016-2017 is as follows:

General Fund 101	\$600,000.00
Fire Fund 206	\$595,000.00
Liquor Fund 212	\$800.00
Light Fund 219	\$54,000.00
Library Fund 271	\$55,000.00

Section 7. Estimated Mullett Township Expenditures for the General Fund 101, Fire Fund 206, Liquor Fund 212, Light Fund 219 and the Library Fund 271 are listed on the next page:

MULLETT TOWNSHIP BOARD OF TRUSTEES BUDGET FISCAL YEAR 2016-2017

FUND BALANCE FOR GENERAL FUND 101	\$600,000.00
GENERAL FUND 101 TOTAL REVENUE	\$347,470.00
GENERAL FUND 101 EXPENSES	
101101-727 TO 101101-980 TOWNSHIP EXPENSES	\$51,200.00
101-170 TRUSTEES EXPENSES	\$12,500.00
101-171 SUPERVISORS EXPENSES	\$13,000.00
101-215-216 CLERKS EXPENSES	\$23,500.00
101-223-242-266-447 PROFESSIONAL SERVICES	\$29,000.00
101-247 BOARD OF REVIEW EXPENSES	\$5,420.00
101-253-254 TREASURERS EXPENSES	\$22,040.00
101-257 ASSESSORS EXPENSES	\$22,700.00
101-258 SERVICE FOR TAXES	\$ 4,000.00

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101-262 ELECTIONS	\$9,900.00
101-265-264 TOWN HALLS	\$19,200.00
101-276 CEMETERIES	\$11,600.00
101-446 ROADS	\$134,400.00
101-526 LANDFILL MAINTENANCE	\$500.00
101-528 CLEAN UP DAY	\$4,000.00
101-751 PARKS	\$60,500.00
101-801 SCHOOL HOUSE MAINTENANCE	\$15,000.00
101-901 CAPITAL OUTLAY	\$40,000.00
101-903 BOY SCOUT PARK CAPITAL OUTLAY	\$6,000.00
101-904 STREETScape CAPITAL OUTLAY	\$50,000.00
101-935 TRANSFER TO OTHER FUNDS	\$750.00
101-950 TRANSFER TO LIBRARY FUND	\$35,000.00
101-999 EXPENSE CREDIT	\$20.00
GENERAL FUND EXPENSES	\$570,880.00
FUND BALANCE FOR FIRE FUND 206	\$595,000.00
FIRE FUND 206 REVENUE	\$160,000.00
FIRE FUND 206 EXPENSES	\$327,450.00
FUND BALANCE FOR LIQUOR FUND 212	\$800.00
LIQUOR FUND 212 REVENUE	\$1,501.00
LIQUOR FUND 212 EXPENSES	\$1,070.00
FUND BALANCE FOR LIGHT FUND 219	\$54,000.00
LIGHT FUND 219 REVENUE	.00
LIGHT FUND 219 EXPENSES	\$12,000.00
FUND BALANCE FOR LIBRARY 271	\$55,000.00
LIBRARY FUND 271 REVENUE	\$44,580.00
LIBRARY FUND 271 EXPENSES	\$56,620.00

Section 8. The general fund budget of Mullett Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5, 6 and 7.

Section 9. Mullett Township Board of Trustees adopts the 2016-2017 fiscal year general fund budget by cost center. Township officials responsible for the

expenditures authorized in the budget may expend township funds up to, but not to exceed the total appropriation authorized for each cost center and may make transfers among the various line items contained in the cost center appropriations. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approved by budget amendment.

Section 10. The Mullett Township Board of Trustees shall be notified of any transfer among various cost centers and the board reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

Section 11. The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations including, but not limited to:

- a. a summary statement of the actual financial condition of the general fund at the end of the previous month
- b. a summary statement showing the receipts and expenditures and encumbrances for the previous month and for the current fiscal year to the end of the previous month.

Section 12. No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriations and sufficient funds are or will be available to meet the obligations.

Section 13. Any obligations incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible officer to disciplinary action as outlined in P. A. 621 (1978).

Section 14. Motion made by Kathy Flory with a change in the Light Fund expense line amount seconded by Dennis Dombroski to adopt the foregoing resolution. Upon a roll call vote, the following voted:

AYE: John Brown
Dennis Dombroski
Mary Anne Gale
Kathy Flory
Rachel Osborn

NAYE: none

The supervisor declared the motion carried and resolution duly adopted on March 1, 2016

Rachel Osborn, Clerk

MULLETT TOWNSHIP BOARD OF TRUSTEE RESOLUTION 2016-#3
MEETING SCHEDULE CHANGE FOR MAY 2016

WHEREAS, the Mullett Township Board of Trustees wishes to change the May meeting from May 3, 2016 to May 10, 2016 and

WHEREAS, the school election has been set for May 3, 2016 and

THEREFORE, the Mullett Township Board of Trustees will meet on May 10, 2016 at 7:00p.m., in the Mullett Township Hall in Topinabee, Michigan for the purpose of conducting the regular bussiness of Mullett Township.

Motion offered by Kathy Flory

Seconded by John Brown

Upon a roll call vote:

AYES; John Brown
Dennis Dombroski
Mary Anne Gale
Kathy Flory
Rachel Osborn

Nayes: none

The supervisor declared the resolution adopted.

Rachel Osborn, Clerk
March 1, 2016

RESOLUTION OF MULLETT TOWNSHIP BOARD AUTHORIZING PLACEMENT OF A
FIRE MILLAGE RENEWAL PROPOSITION ON THE BALLOT FOR THE
PRIMARY ELECTION TO BE HELD ON AUGUST 2, 2016

WHEREAS, the Township Board of Mullett Township, Cheboygan County, Michigan has been advised that the current voted fire millage will expire in 2016 and that said township is without sufficient funds to pay for fire protection services absent such a millage; and

WHEREAS, the Mullett Township Board has considered whether it should place a renewal millage proposition on the ballot for the primary election to be held on August 2, 2016; and

WHEREAS, the Mullett Township Board has determined that a renewal millage of 1.5 mills would be sufficient to pay for fire protection services; and

WHEREAS, the Mullett Township Board has determined that said renewal millage should be levied for the period of 2017 through 2020 inclusive; and

WHEREAS, the Mullett Township Board has determined that would be appropriate to place such a renewal millage proposition on the ballot for the primary election to be held on August 2, 2016.

NOW, THERE, BE IT RESOLVED that the Mullett Township Board does hereby authorize that a renewal millage proposition on the ballot for the primary election to be held on August 2, 2016 with the millage being able to be levied for the period of 2017 to 2020 inclusive; and

BE IT FURTHER RESOLVED that the Mullett Township Board does hereby approve the following millage ballot question language:

RENEWAL MILLAGE PROPOSITION FOR FIRE PROTECTION

Shall the previous voted increase in the tax limitation imposed under Article IX, section 6 of the Michigan Constitution on general ad valorem taxes within Mullett Township, Cheboygan County, Michigan, of 1.5 mills (\$1.50 per \$1,000.00 of taxable value), reduced to 1.4974 mills (\$1.4974 per \$1,000.00 of taxable value) by the required millage rollbacks, be renewed and increased up to the original voted 1.5 mills (\$1.50 per \$1,000.00 of taxable value) and levied for four (4) years, 2017 through 2020 inclusive for the purpose of providing funds to be used by the Township for fire protection within said Township and shall said Township levy such renewal millage during such period, which millage will raise in the first year of said levy an estimated \$168,000.00.

YES _____

NO _____

BE IT FURTHER RESOLVED that the Mullett Township Board hereby directs the Township Clerk to submit a copy of this resolution and the ballot proposition

language to the Cheboygan County Clerk in sufficient time for the proposition to be placed on the ballot for the primary election to be held on August 2, 2016.

It was moved by Kathy Flory and supported by John Brown that the

above RESOLUTION be adopted.

Those voting aye: John Brown

Dennis Dombroski

Mary Anne Gale

Kathy Flory

Rachel Osborn

Those voting nay: none

The supervisor declared the above resolution adopted by the board members present.

CERTIFICATE OF TOWNSHIP CLERK

The undersigned Clerk of the Township of Mullett hereby certifies that the foregoing resolution constitutes a true and complete copy of the resolution adopted at a regular meeting of the township board of Mullett Township, Cheboygan County, Michigan, held on March 1, 2016 and that the foregoing is a true and accurate excerpt of the minutes of said meeting at which meeting five (5) members of the township board were present and voted as indicated in said minutes; and that said meeting was held in accordance with the Open Meetings Act of the State of Michigan

March 1, 2016

RACHEL OSBORN

Mullett Township Clerk

RESOLUTION OF MULLETT TOWNSHIP BOARD
AUTHORIZING PLACEMENT OF A GENERAL
OPERATING MILLAGE RENEWAL PROPOSITION
ON THE BALLOT FOR THE PRIMARY ELECTION
TO BE HELD ON AUGUST 2, 2016

WHEREAS, the Township Board of Mullett Township, Cheboygan County, Michigan has been advised that the current voted general operating millage will expire in 2016 and that said township is without sufficient funds to pay for general operating expenses without said millage; and

WHEREAS, the Mullett Township Board has considered whether it should place a renewal millage proposition on the ballot for the primary election to be held on August 2, 2016; and

WHEREAS, the Mullett Township Board has determined that a renewal millage of 1 mill is sufficient to provide general operating revenue; and

WHEREAS, the Mullett Township Board has determined that said renewal millage should be levied for the period of 2017 through 2020 inclusive; and

WHEREAS, the Mullett Township Board has determined that would be appropriate to place such a renewal millage proposition on the ballot for the primary election to be held on August 2, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Mullett Township Board does hereby authorize that a renewal millage proposition of 1 mill be placed on the ballot

for the primary election to be held on August 2, 2016 with the millage being able to be levied for the period of 2017 to 2020 inclusive; and

BE IT FURTHER RESOLVED that the Mullett Township Board does hereby approve the following millage ballot question language:

RENEWAL MILLAGE PROPOSITION FOR GENERAL
OPERATING EXPENSES

Shall the previous voted increase in the tax limitation imposed under Article IX, section 6 of the Michigan Constitution on general ad valorem taxes within Mullett Township, Cheboygan County, Michigan, of 1 mill (\$1.00 per \$1,000.00 of taxable value), reduced to .9983 mills (\$.9983 per \$1,000.00 of taxable value) by the required millage rollbacks, be renewed and increased up to the original voted 1 mill (\$1.00 per \$1,000.00 of taxable value) levied for (4) years, 2017 through 2020, inclusive, for the purpose of providing funds to the Township for the general operating expenses of the Township and shall said Township levy such renewal millage during such period, which millage will raise in the first year of said levy an estimated \$112,000.00?

YES _____

NO _____

BE IT FURTHER RESOLVED that the Mullett Township Board hereby directs the Township Clerk to submit a copy of this resolution and the ballot proposition language to the Cheboygan County Clerk in sufficient time for the proposition to be placed on the ballot for the primary election to be held on August 2, 2016

It was moved by Kathy Flory and supported by Dennis Dombroski that the above RESOLUTION be adopted

Those voting aye: John Brown
 Dennis Dombroski
 Mary Anne Gale
 Kathy Flory
 Rachel Osborn

Those voting nay: none

The supervisor declared the above resolution adopted by the board members present.

CERTIFICATE OF TOWNSHIP CLERK

The undersigned Clerk of the Township of Mullett hereby certifies that the foregoing resolution constitutes a true and complete copy of the resolution adopted at a regular meeting of the township board of Mullett Township, Cheboygan County, Michigan, held on March 1, 2016 and that the foregoing is a true and accurate excerpt of the minutes of said meeting at which meeting five (5) members of the township board were present and voted as indicated in said minutes; and that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

March 1, 2016

RACHEL OSBORN

Mullett Township Clerk

WHEREAS, the Mullett Township Board of Trustees wishes to change the May meeting from Mary 3, 2016 to May 20, 2016 and

WHEREAS, the school election has been set for May 3, 2016, and

THEREFORE, the Mullett Township Board of Trustees will meet on May 10,2016 at 7:00 p.m., in the Mullett Township Hall in Topinabee, Michigan for the purpose of conduction the regular business of Mullett Township.

Motion offered by: Kathy Flory

Seconded by: John Brown

Upon a roll call vote: Ayes: John Brown, Dennis Dombroski, Mary Anne Gale, Kathy Flory

Rachel Osborn

Nayes: none

The supervisor declared the resolution adopted.

Rachel Osborn

Mullett Township Clerk

I, Rachel Osborn, Clerk of the Township of Mullett, Topinabee, Michigan do hereby certify that the above is a true and correct copy of the resolution. This resolution was adopted on Marrch 1, 2016 by the Mullett Township Board of Trustees at a regular meeting

Rachel Osborn

March 1, 2016

Motion to retain the MacArthur Law Firm with an initial retainer of \$500.00 to be used toward the 2016-2017 fiscal year legal expenditures, seconded by Dennis Dombroski, motion passed.

A letter from Phil Welch was read concerning his willingness to help with any ADA walkways that might be needed in the Topinabee Beach Park. Thank you Phil Welch.

Motion by Dennis Dombroski to pay the bills with a second by John Brown, motion passed.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,
Rachel Osborn
Mullett Township Clerk
www.mullettgov-clerk.org