

MULLETT TOWNSHIP BOARD OF TRUSTEES PROPOSED MINUTES FOR  
MARCH 7, 2017 – 7:00PM – TOPINABEE, MICHIGAN 49791

The Mullett Township Board of Trustees met at the Mullett Township Hall in Topinabee, Michigan 49791 on March 7, 2017 at 7:00p.m. All Board Members were present: Hobart Kirsch, Rachel Osborn, Kathy Flory, Dennis Dombroski and John Brown.

The meeting was opened at 7:00 p.m., with the recitation of the Pledge of Allegiance.

Public Comment: Randy Mikula graciously has offered to head up the Centennial for Mullett Township 100 year anniversary. Thank you Randy. Mary O'Hare presented the draft for a plaque to be dedicated to David Ogg Thank you Mary.

Public Comment was closed at 7:20

Motion by Dennis Dombroski to approve the minutes of February 7, 2017 regular meeting with a second by John Brown, motion passed.

Motion by John Brown to approve the minutes of the February 16, 2017 special meeting addressing the budget for the fiscal year 2017-2018 with a second by Dennis Dombroski, motion passed.

Treasurer's report is as follows as of 2-28-17:

General Fund 101	\$396,990.90
Fire Fund 206	\$597,677.69
Liquor Fund 212	\$409.78
Light Fund 219	\$35,045.56
Library Fund 271	\$47,142.49
Tax Funds	\$422,493.57

Topinabee Fire and E. Mullett talked about the new Genesis Rescue Systems which both Fire Departments will want to purchase for each department. The total cost is \$36,833.00 which the Board approved by passing a motion offered by Dennis Dombroski and seconded by John Brown. These units will be planned for in the 2017-2018 budget fiscal year.

The Budget Hearing was opened at 7:30 p.m.

The following Salary Resolutions were presented and passed for the following positions and the salaries for each position listed below:

2017-2018	Assessor
\$19,500.00/year	
	Liquor Inspector
90.00/month	
	Deputy Clerk
2,800.00/year	
	Deputy Treasurer
12.00/hour	
	Board of Review
150.00/training session	
	Board of Review
175.00/deliberating	
	Trustees
4,000.00/year	
	Clerk
\$18,000.00/year	
	Treasurer
18,000.00/year	

MULLETT TOWNSHIP GENERAL APPROPRIATIONS ACT FOR FISCAL YEAR 2017-2018  
RESOLUTION #2-2017

A resolution to establish a general appropriations act for Mullett Township to define the powers and duties of the Mullett Township Officers in relation to the administration of the budget.

The Mullett Township Board of Trustees resolves:

1. The resolution shall be known as the Mullett Township General Appropriations Act.
2. The supervisor shall be the Chief Administration Officer and shall perform said duties.
3. The Clerk shall be the Fiscal Officer and shall perform said duties.
- 4.. For general law township: Pursuant to MCLA141.142:MCLA141.143, a notice of public hearing on the proposed budget was published in the Cheboygan Daily Tribune. A public hearing on the proposed budget was held on March 7, 2017.

5. Estimated Township Fiscal 2017- 2018	Fund Balances	Revenues	Expenses
General Fund 101	\$600,000.00	\$367,450.00	\$488,200.00
Fire Fund 206	\$650,000.00	\$200,200.00	\$398,100.00
Liquor Fund 212	\$900.00	\$1,501.00	\$1,080.00
Light Fund 219	\$35,000.00	.00	\$12,000.00
Library Fund 271	\$50,000.00	\$38,890.00	\$53,700.00

6. Mullett Township Board of Trustees adopted the 2017-2018 fiscal year budget by cost center. Township officials responsible for expenditures may make transfers among the various line items in the cost center. The board shall be notified of any transfers among various cost centers with a request for a budget adjustment to be approved.
7. The Fiscal Office shall transmit to the Board at the end of each quarter, a report of the expenses for each one of the five funds in the Budget; 101, 206, 212, 219 , 271

Motion by Kathy Flory

Seconded by Dennis Dombroski

Roll Call Vote:

Ayes: John Brown, Dennis Dombroski, Hobart Kirsch, Kathy Flory,  
Rachel Osborn

Nayes: None

The Clerk declared the motion carried and the resolution adopted on March 7, 2017

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Rachel Osborn, Clerk

I, Rachel Osborn, Mullett Township Clerk, do hereby certify that the forgoing is a true and original copy of a resolution adopted by the Mullett Township Board at a Regular Meeting thereof held on the 7<sup>th</sup> day of March, 2017

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Rachel Osborn  
Clerk

Close of Budget Hearing at 7:45 p.m.

Motion by Dennis Dombroski to go ahead with the bidding process with Wade Trim, Inc. with Hobie Kirsch and Rachel Osborn going over the details of the items to be included in the bid document with Paul Repasky of Wade Trim, Inc., for the Pavilion Project, possibly all bids in by March 30 in order to open bids by the April 4 meeting on the East Side of Mullett Township, with a second by Hobart Kirsch, motion passed.

Motion by Dennis Dombroski to approve the Resolution adopting the Charlevoix, Cheboygan, Emmet County Hazard Mitigation Plan, with a second by John Brown, on a roll call vote:

Ayes: John Brown, Dennis Dombroski, Hobart Kirsch, Kathy Flory,  
Rachel Osborn

Nayes: None

Motion to hire the MacArthur Law Firm for the Fiscal Year 2017–2018 with a retainer fee of \$500.00 and an hourly rate of \$150.00/hour, offered by Dennis Dombroski and seconded by Kathy Flory, motion passed.

Motion by Dennis Dombroski to pay the bills, seconded by John Brown, motion passed.

Meeting adjourned at 8:20 p.m.

Respectfully submitted

Rachel Osborn

Mullett Township Clerk