

MULLETT TOWNSHIP BOARD OF TRUSTEES MEETING MINUTES FOR  
MARCH 5, 2019 – 7:00PM – MULLETT TOWNSHIP HALL  
TOPINABEE, MICHIGAN 49791

The Mullett Township Board of Trustees met at the Mullett Township Hall in Topinabee, Michigan 49791 at 7:00 p.m. on March 5, 2019. All Board Members were present: Hobart Kirsch, Rachel Osborn, Kathy Flory, John Brown and Dennis Dombroski.

The meeting was called to order with the recitation of the Pledge of Allegiance recited by all.

There were no public comments offered.

On a motion by John Brown to approve the minutes of February 5, 2019 meeting minutes with a second by Dennis Dombroski. Motion carried.

John Brown motioned to approve the minutes of the February 26, 2019 budget work shop with a second by Kathy Flory. Motion carried.

The Treasurer's report is as follows:

General Fund 101	\$610,193.42
Fire Fund 206	\$443,365.40
Liquor Fund 212	\$725.78
Light Fund 219	\$15,095.26
Library Fund 271	\$4,473.61
Tax Funds	\$457,977.70

Motion to pay for the new printer which was needed for the Elections and Board of Review in the amount of \$893.19 was offered by Dennis Dombroski and seconded by Kathy Flory, motion passed.

John Brown motioned to hire Mike Marks to remove debris from the School House beginning as soon as the weather breaks at a rate of \$25.00 per hour with a second by Dennis Dombroski, motion passed.

A Lot Split was approved with a motion by Dennis Dombroski and seconded by John Brown for Donald G. Dunham F/K/A Donald G. Adams, Donald G. Adams, Rodney G. Adams as grantors to Rodney G. Adams and JoAnne Adams to following described premises situated in the Township of Mullett, County of Cheboygan, and State of Michigan: Lot#9, Block 7 as recorded in Liber 1 of Plats, Page 61, Cheboygan County Records for parcel #130-P15-007-009-00 to correct survey for a small corner of parent lot. No set back or building, well and etc. are affected. This driveway use has been in use since the middle 1980's. Motion passed

THE BUDGET HEARING WAS OPENED FOR THE FISCAL YEAR 2019-2020

AT 7:04 PM

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MULLETT TOWNSHIP GENERAL APPROPRIATIONS ACT FOR FISCAL YEAR 2019-2020

RESOLUTION #2-2019

A resolution to establish a general appropriations act for Mullett Township to define the powers and duties of the Mullett Township Officers in relation to the administration of the budget. The Mullett Township Board of Trustees resolves:

1. The resolution shall be known as the Mullett Township General Appropriations Act.
2. The Supervisor shall be the Chief Administration Officer and Shall perform said duties.
3. The Clerk shall be the Chief Fiscal Officer and shall perform said duties.

4. For general township: Pursuant to MCLA141.142:MCLA141:143, a notice of public hearing on the proposed budget was published in the Straitsland Resorter. A public hearing on the proposed budget was held on March 5, 2019.

5. Estimated Township Expenses 2019-2020	Fund Balances	Revenues
General Fund 101 \$666,625.00	\$700,000.00	\$384,400.00
Fire Fund 206 \$297,760.00	\$725,000.00	\$221,500.00
Liquor Fund 212 \$1,300.00	\$1,000.00	\$750.00
Light Fund 219 \$13,000.00	\$15,000.00	\$15,000.00
Library Fund 271 \$61,000.00	\$17,000.00	\$46,470.00

6. Mullett Township Board of Trustees adopted the 2019-2020 fiscal year budget by cost center. Township official responsible for expenditures may make transfers among the various line items in the cost center. The board shall be notified of any transfers in various cost centers.

7. The fiscal officer shall transmit to the Board at the end of each quarter: a report of the expenses for each one of the five funds in the Budget: 101, 206, 212, 219, 271

Motion offered by Kathy Flory

Seconded by Hobart Kirsch

Roll Call Vote: Ayes: John Brown, Dennis Dombroski, Hobart Kirsch, Kathy Flory, Rachel Osborn

Nayes: none

Absent: none

The Clerk declared the motion carried and the resolution adopted on March 5, 2019

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Rachel Osborn, Clerk  
CERTIFICATE OF CLERK

I, Rachel Osborn, Mullett Township Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Mullett Township Board at a Regular Meeting thereof held on the 5<sup>th</sup> day of March, 2019

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Rachel Osborn  
Mullett Township Clerk

Budget Hearing Closed at 7:30 p.m.

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RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY  
2019-#5 LIQUOR INSPECTOR  
MULLETT TOWNSHIP  
MARCH 5, 2019

WHEREAS, pursuant to MCLA41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board: and,

WHEREAS, the board of Mullett Township deems it desirable to adjust the salary of the township Liquor Inspector to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office: and,

NOW THEREFORE BE IT RESOLVED that as of April 1, 2019, the salary for the township office of the Liquor Inspector shall be: \$100.00 per month.

The foregoing resolution offered by Board Member Hobart Kirsch

Supported by Board Member John Brown

Upon a roll call vote: Ayes: John Brrown, Dennis Dombroski, Hobart Kirsch,  
Kathy Flory, Rachel Osborn

Nayes: None

Absent: None

The Supervisor declared the resolution adopted

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Rachel Osborn  
Mullett Township Clerk

March 5, 2019

CERTIFICATE OF CLERK

I, Rachel Osborn, Mullett Township Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Mullett Township Board of Trustees at a regular meeting thereof held on the 5<sup>th</sup> day of March 2019.

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Rachel Osborn  
Mullett Township Clerk

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RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARIES  
2019-#6 TRUSTEES SALARY  
MULLETT TOWNSHIP  
MARCH 5, 2019

WHEREAS, pursuant to MCLA41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board: and,

WHEREAS, the Board of Mullett Township deems it desirable to adjust the salary of the Township Trustees to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office: and, NOW THEREFORE BE IT RESOLVED that as of April 1, 2019, the salary for the Township office of Trustees shall be \$10,600.00 (\$5,300.00 for each trustee) per year. The foregoing resolution offered by Board Member Hobart Kirsch

Supported by Board Member John Brown

Upon a roll call vote: Ayes: John Brown, Dennis Dombroski, Hobart Kirsch, Kathy Flory, Rachel Osborn

Nayes: none

Absent: none

The Supervisor declared the resolution adopted.

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Rachel Osborn  
Mullett Township Clerk

March 5, 2019

CERTIFICATE OF CLERK

I, Rachel Osborn Mullett Township Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Mullett Township Board of Trustees at a regular meeting thereof held on the 5<sup>th</sup> day of March, 2019.

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Rachel Osborn  
Mullett Township Clerk

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RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY  
2019-#7 SUPERVISOR SALARY  
MULLETT TOWNSHIP  
MARCH 5, 2019

WHEREAS, pursuant to MCLA41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board: and,

WHEREAS, the board of Mullett Township deems it desirable to adjust the salary of the township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office: and, NOW THEREFORE BE IT RESOLVED that as of April 1, 2019, the salary for the township office of Supervisor shall be \$12,000.00 per year.

The forgoing resolution offered by Board Member Hobart Kirsch

Supported by Board Member John Brown

Upon a roll call vote: Ayes: John Brown, Dennis Dombroski, Hobart Kirsch,  
Kathy Flory, Rachel Osborn

Nayes; none  
Absent: none

The Supervisor declared the resolution adopted.

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Rachel Osborn  
Mullett Township Clerk

March 5, 2019

CERTIFICATE OF CLERK

I, Rachel Osborn Mullett Township Clerk, do hereby certify that the foregoing is  
a true and original copy of a resolution adopted by the Mullett Township  
Board of Trustees at a regular meeting thereof held on the 5<sup>th</sup> day of March,  
2019.

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Rachel Osborn  
Mullett Township Clerk



RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY  
2019-#8 TREASURER'S SALARY  
MULLETT TOWNSHIP  
MARCH 5, 2019

WHEREAS, pursuant to MCLA41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the Township Board of Trustees: and,

WHEREAS, the board of Mullett Township deems it necessary to adjust the salary of the officer of Township Treasurer to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office: and, NOW THEREFORE BE IT RESOLVED that as of April 1, 2019, the salary for the office of township treasurer shall be \$22, 500.00 per year.

The foregoing resolution offered by Board Member Hobart Kirsch

Supported by John Brown

Upon a roll call vote: Ayes: John Brown, Dennis Dombroski, Hobart Kirsch, Kathy Flory, Rachel Osborn

Nayes: none

Absent: none

The Supervisor declared the resolution adopted.

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Rachel Osborn  
Clerk

March 5, 2019

CERTIFICATE OF CLERK

I, Rachel Osborn Mullett Township Clerk do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Mullett Township Board of Trustees at a regular meeting thereof held on the 5<sup>th</sup> day of March, 2019.

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Rachel Osborn  
Mullett Township Clerk

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RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY  
2019-#9 CLERK'S SALARY  
MULLETT TOWNSHIP  
MARCH 5, 2019

WHEREAS, pursuant to MCLA41.95(3), which provides for a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the Township Board of Trustees: and,

WHEREAS, the board of Mullett Township deems it desirable to adjust the salary of the officer of Clerk to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office: and, NOW THEREFORE BE IT RESOLVED that as of April 1, 2018, the salary for the township office of Clerk shall be \$22,500.00 per year.

The foregoing resolution offered by Board Member Hobart Kirsch

Supported by Board Member John Brown

Upon a roll call vote: Ayes: John Brown, Dennis Dombroski, Hobart Kirsch,  
Kathy Flory, Rachel Osborn

Nayes: none

Absent: none

The Supervisor declared the resolution adopted.

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Rachel Osborn  
Mullett Township

Clerk

March 5, 2019

CERTIFICATE OF CLERK

I, Rachel Osborn Mullett Township Clerk do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Mullett Township Board of Trustees at a regular meeting thereof held on the 5<sup>th</sup> day of March, 2019.

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Rachel Osborn  
Mullett Township

Clerk

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MULLETT TOWNSHIP RESOLUTION 2019-#3  
ASSIGNED ACCOUNTS FOR FUTURE PROJECTS

WHEREAS, Mullett Township must comply with the Government Accounting Standards Board Number 54 set of rules: and,

WHEREAS, the accounts maintained by Mullett Township Fiduciary Financial Officer are used for accounting and payable purposes according to the chart of accounts mandated by the State of Michigan: and,

WHEREAS, the Government Accounting Standards Board has mandated number 54 set of rules for maintaining accounts to township to show unassigned and assigned accounts for planning financial expenditures for future use with the Township of Mullett: and, WHEREAS, Mullett Township maintains General Fund 101 to budget and expend funds for general activities. The needs of the township to maintain and expand projects for the future betterment of the community will be by putting money into assigned accounts. Those accounts will have a special purpose and will be named as such. NOW THEREFORE BE IT RESOLVED: the unassigned accounts will be 101000001 which is a checking account and 101000002 which is a savings account. Both accounts are maintained at the Citizens National Bank of Cheboygan, Michigan.

NOW THEREFORE BE IT FURTHER RESOLVED: the assigned accounts maintained by Mullett Township accounts numbers will be as follows:

First Community CD                    101000002.4  
(Old School House Renovation)  
Awakon Federal Credit Union    101000004.5  
(Mullett Township Hall Renovation)  
Straits Area Federal Credit Union   101000002.2  
(Township Parking Lot – Topinabee)  
Fifth-Third Long Term CD's    101000004.2 & 101000004.3  
(Topinabee Streetscape)

Motioned by Kathy Flory

Supported by Dennis Dombroski

The Clerk declared the resolution adopted by a roll call vote:

Ayes: John Brown, Dennis Dombroski, Hobart Kirsch, Kathy Flory,  
Rachel Osborn

Nayes: None

Absent: None

Adopted March 5, 2019

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Rachel Osborn

CERTIFICATE OF CLERK

I, Rachel Osborn, Mullett Township Clerk do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Mullett Township Board of Trustees at a regular meeting held on the 5<sup>th</sup> day of March, 2019

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Rachel Osborn,  
Mullett Township Clerk

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MULLETT TOWNSHIP RESOLUTION 2019-#4  
ADDING FUNDS TO ASSIGNED ACCOUNTS FOR FUTURE PROJECTS

WHEREAS, Mullett Township must comply with the Government Accounting Standards Board number 54 set of rules: and,

WHEREAS, the account maintained by Mullett Township Financial Fiduciary Officer is used for accounting purposes according to the chart of accounts mandated by the State of Michigan is a Savings Account 101-000-002 maintained by Citizens National Bank and is an unassigned account: and, WHEREAS, the Government Accounting Standards Board has mandated number 54 set of rules for maintaining accounts to show unassigned and assigned accounts for planning financial expenditures for future use with the Township of Mullett: and, WHEREAS, Mullett Township is looking to do several projects in future, it is in the best interest of

**MULLETT TOWNSHIP**  
CHEBOYGAN COUNTY, MI • EST 1917

the Mullett Township Board of Trustees to contribute funds to those projects for a future expenditure from the General Fund 101-000-002 Savings Account which is an unassigned account to several assigned accounts already in existence: and,

NOW THEREFORE BE IT RESOLVED: the unassigned account 101-000-002 Savings Account which is at the Citizens National Bank will transfer to the following assigned Accounts: 101-000-002.4 and 101-000-002.2: and,

NOW THEREFORE BE IT FURTHER RESOLVED: the amounts to be transferred from accounting 101-000-002 to 101-000-002.2 will be \$50,000.00 and to 101-000-002.4 will be \$150,000.00 to take effect by March 31, 2019.

NOW THEREFORE BE IT FURTHER RESOLVED: the accounts that will receive a deposit will be

101-000-002.2	\$50,000.00	Topinabee Parking Lot
101-000-002.4	\$150,000.00	Old School House

Motioned by Kathy Flory

Supported by John Brown

The Clerk declared the resolution adopted by a roll call vote:

Ayes: John Brown, Dennis Dombroski, Hobart Kirsch, Kathy Flory, Rachel Osborn

Nayes: none

Absent:

Adopted March 5, 2019

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Rachel Osborn, Mullett

Twp Clerk

CERTIFICATE OF CLERK

I, Rachel Osborn Mullett Township Clerk do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Mullett Township Board of Trustees at a regular meeting thereof

held on the 5<sup>th</sup> day of March 2019.

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Rachel Osborn  
Mullett Township Clerk

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Hobart Kirach motioned to pay the bills with a second by Kathy Flory, motion passed with one opposed.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Rachel Osborn  
Mullett Township Clerk