

MINUTES OF MEETING

- Must be posted on bulletin board at Township Hall within one week
- Must be posted online within one week
 - Go to Google on Rachel's computer
 - www.mullettgov-clerk.org
 - Hit sign in 2 different times
 - Select Yahoo
 - Biglake4
 - Go to pages/minutes/type minutes/update

SYNOPSIS OF MINUTES

- Fax to Straitsland Resorter w/cover sheet to 231-238-1290
 - Put a copy in plastic sleeve in Minutes Book
 - Sample below

To get Rachel's Email

- Computer in Living room
- Select Firefox
- Select Yahoo
- Select Mail