

MULLETT TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING FOR NOVEMBER 23, 2020
VIA ZOOM AT 6:30 PM

The Mullett Township Board of Trustees met remotely via Zoom due to the Public Health Department's order limiting public gatherings.

The meeting was called to order at 6:36 pm with the recitation of the Pledge of Allegiance.

Members present were Supervisor Laz Surabian, Clerk Denise Ackerman, Treasurer Brenda Bowes, Trustee Mike Goerke, and Trustee Brett Lindgren. All members of the Board were attending from their homes in Mullett Township, Cheboygan County.

After opening remarks by Supervisor Surabian, Public Comment was opened at 6:41 pm and closed at 6:44 pm.

Supervisor Surabian read ***Principles of Township Governance Excellence***, which the Board members signed upon taking office on November 20, 2020. Trustee Brett Lindgren, with support from Trustee Mike Goerke, moved that the ***Principles of Township Governance Excellence*** be entered into the official minutes of Mullett Township and permanently posted in the Township Office as our pledge to the citizens of the Township. The motion passed unanimously.

Supervisor Laz Surabian read ***Mullett Township Standards of Ethics and Conduct***, which the Board members also signed on November 20, 2020. Treasurer Brenda Bowes, with support by Brett Lindgren, moved that the ***Mullett Township Standards of Ethics and Conduct*** also be entered into the official minutes of Mullett Township and permanently posted in the Township Office as our pledge to the Township. The motion passed unanimously.

Supervisor Surabian presented ***Resolution 2020-17: 2021 Regular Meeting Schedule*** establishing 2021 Meeting dates on the second Monday of each month at an earlier time of 6:30 pm. Meetings will be held via Zoom until Covid

19 restrictions are lifted. Trustee Brett Lindgren moved, with support by Clerk Denise Ackerman, to adopt **Resolution 2020-17: 2021 Regular Meeting Schedule**. The Resolution was adopted by roll call vote 5 yes; 0 no.

Clerk Denise Ackerman moved that bank signature cards for all accounts held by Mullett Township including, but not limited to, those at Citizens National Bank, Straits Area Federal Credit Union, Awakon Federal Credit Union, MBank, 1st Community Bank, and any new accounts that may be opened, be updated to reflect Treasurer Brenda Bowes and Clerk Denise Ackerman, along with Deputy Clerk Laura LaHaie and Deputy Treasurer Judy Jacalone, as signatories. With support by Trustee Mike Goerke, the motion passed unanimously.

Supervisor Surabian presented **Resolution 2020-16: Credit Card Use Policy** setting policy for the use of the credit cards and limits for the card holders in the following amounts: Supervisor, \$5000; Clerk, \$10,000; Fire Chiefs, \$2000. With a motion by Trustee Goerke and support by Trustee Lindgren, the roll call vote was 5 yes and 0 no. The Resolution was adopted unanimously.

A motion was made by Brett Lindgren, with support by Denise Ackerman, to pay the Deputy Clerk and Deputy Treasurer \$12 an hour effective November 24, 2020. By roll call vote, the motion was adopted unanimously.

Supervisor Surabian presented **Resolution 2020-18: Learning and Development Policy** to support continuous learning and development of its officials, employees, and volunteers, giving them access to online courses, print publications, conferences, and local meetings. Trustee Brett Lindgren moved to adopt **Resolution 2020-18: Learning and Development Policy**. With support from Denise Ackerman, the Resolution was adopted by unanimous roll call vote.

A motion was made by Mike Goerke, with support by Denise Ackerman, that the Board approve the purchase of MTA's Premium Online Pass in the amount of \$1900 for Education and Training for the entire Board, plus any others that the Board designates as needing additional training in their roles as employees or volunteers. In addition, the Board approves each Board member have an additional \$500 for the fiscal year to pursue other needed Education and Training not covered by the Premium Online Pass.

After closing remarks by the Supervisor, and Board comments, Mike Goerke made a motion to adjourn at 7:12 pm, which was seconded by Brenda Bowes. The motion passed.

Respectfully Submitted,

Denise Ackerman
Mullett Township Clerk
www.mullettgov-clerk.org