

MULLETT TOWNSHIP BOARD OF TRUSTEES
MEETING FOR DECEMBER 1, 2020
VIA ZOOM AT 7:00 PM

The Mullett Township Board of Trustees met remotely via Zoom due to the Public Health Department's order limiting public gatherings.

The meeting was called to order at 7:00 pm with the recitation of the Pledge of Allegiance.

Members present were Supervisor Laz Surabian, Clerk Denise Ackerman, Treasurer Brenda Bowes, Trustee Mike Goerke, and Trustee Brett Lindgren. All members of the Board were attending from their homes in Mullett Township, Cheboygan County.

After opening remarks by Supervisor Surabian, Public Comment was opened at 7:05 pm and closed at 7:06 pm.

As the minutes of the regular meeting of the Mullett Township Board of Trustees for November 10, 2020 was conducted by the previous Board and they did not hold a Special Meeting to approve them, it was recommended by the MTA (Michigan Township Association) that this Board simply file the meeting notes and record the meeting as having occurred.

A motion was made by Trustee Brett Lindgren, with support by Trustee Mike Goerke, that the minutes for the Special Meeting of November 23, 2020 be approved. The motion passed.

Trustee Brett Lindgren made a motion, with support by Treasurer Brenda Bowes, that we pay the bills. The motion passed.

The Treasurer's Report for November 2020 is as follows:

General Fund 101	\$792,040
Fire Fund 206	\$584,741
Liquor Fund 212	\$99
Street Light Fund 219	\$10,130

Library Fund 271	\$71,256
Tax Accounts	\$25,843

The Clerk reported that with the January meeting, the Board would reinstate the practice of providing the Trustees and Supervisor with the bills in advance of the monthly meeting so they can review and approve them before each meeting. Also beginning in January, a monthly expenditures report will be provided by the Clerk rather than a quarterly report.

Mike English, Topinabee Fire Chief, gave his monthly Fire Report which reflected that the Department responded to 12 runs in the month of November. The average dispatch to enroute time was 1.75 minutes and the average response time dispatch to arrival was 10.92 minutes. The average mileage is 4.9 miles.

Supervisor Surabian reported that he and the Clerk would be meeting with the Library Director and her staff on December 8th. The Library Director will provide the Board with reports in 2021 after the Library reopens.

The Supervisor also reported that the renovation to the East Mullett Hall was well underway, with a new kitchen and furnace being installed. A furnace repair was also made to the Fire Hall's furnace.

Clerk Denise Ackerman made a motion, with support by Brett Lindgren, to appoint Joyce Stroman, Theresa Remeur, and Ron Clymer as Board of Review members for the term of January 1, 2021 – December 31, 2022. The motion passed.

Supervisor Surabian read Resolution 2020-19: Poverty Exemption Guideline and Asset Test for 2021. Treasurer Brenda Bowes, with support by Clerk Denise Ackerman, moved that the Board adopt Resolution 2020-19: Property Exemption Guidelines and Asset Test for 2021. By roll call vote: Ayes were Laz

Surabian, Brenda Bowes, Mike Goerke, Brett Lindgren and Denise Ackerman. There were no Nays. The Supervisor declared that the Resolution was adopted.

The Supervisor also read Resolution 2020-20: Authorize the Approval and Signing of an Interlocal Agreement for the Cheboygan County Designated Assessor. A motion was offered by Mike Goerke, with support by Brenda Bowes, that the Board adopt Resolution 2020-20: Authorize the Approval and Signing of an Interlocal Agreement for the Cheboygan County Designated Assessor. By roll call vote: Ayes were Laz Surabian, Brenda Bowes, Brett Lindgren, Mike Goerke and Denise Ackerman. There were no Nays. The Supervisor declared the Resolution adopted unanimously,

The Supervisor presented the need for new laptops, program and security software, additional equipment and cabling to support virtual meeting delivery, and overall modernization of Township business operations. Advice from the MTA recommends that all Township business be conducted on Township-owned equipment.

Treasurer Brenda Bowes, with support by Mike Goerke, moved that the Board approve an IT investment up to \$9000 for the acquisition of Township laptops and related program and security software, new phones, and any other equipment needed to modernize Township business operations. The motion passed unanimously.

The Supervisor also reported that the maintenance team advises that an epoxy coating/sealing be added to the bathroom floors and up one cinder block on the wall to ensure proper cleaning, sanitation and safety for the public's use.

Clerk Denise Ackerman, with support by Brett Lindgren, made a motion to approve a restroom floor coating/sealing not to exceed \$2500 to include both restroom locations if needed. The motion passed.

The next scheduled meeting of the Mullett Township Board of Trustees will be January 11, 2020 at 6:30 pm. The ZOOM information will be posted on the website, along with the agenda, for the public's convenience.

During Board Comments, Mike Goerke reported that the IT Committee would have an update for the Board at the January meeting. He also announced the formation of Citizen Committees to facilitate public input on future projects. Denise Ackerman reported that much progress had been made merging the previous Clerk's home office with the records kept at the Township Hall. The Supervisor informed the Board that future business would include a new auditor, a new website, and proper locks on the Old School House. Continued focus will be on the new Fire Hall and an Interlocal Fire Agreement with Burt Township.

Motion to adjourn was offered by Brett Lindgren, with support from Mike Goerke, at 7:55 pm. The motion passed.

Respectfully Submitted,

Denise Ackerman
Mullett Township Clerk
www.mullettgov-clerk.org