

# MULLETT TOWNSHIP

CHEBOYGAN, MI • EST 1917

## MULLETT TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING FOR MARCH 23, 2023 6:30 PM AT MULLETT TOWNSHIP HALL

The Mullett Township Board of Trustees met at the Mullett Township Hall in Topinabee, MI, 49791 at 6:30 PM on March 23, 2023, for a Special Meeting called for the purpose of evaluating the East Mullett Lake Fire Department operations and to conduct all other business that may be normally discussed at a regular Township Board meeting. The meeting was called to order at 6:30 PM with the recitation of the Pledge of Allegiance led by County Commissioner John Wallace. Members present were Supervisor Laz Surabian, Clerk Denise Ackerman, Treasurer Brenda Bowes, Trustee Brett Lindgren, and Trustee Mike Goerke. Also present was East Mullett Fire Chief John Parrott.

Public Comment was opened at 6:32 PM and closed at 6:32 PM with no comment.

Mike Goerke made a motion, with support by Brett Lindgren, that the agenda be approved with one addition. The motion passed.

### **CURRENT BUSINESS**

- Action items agreed upon at the meeting included the following:
  - Chief Parrott will provide the Clerk by April 3, 2023, with the following reports which are required for our bi-annual audit to substantiate our payroll, and available in our Fire Station Software:
    - **Payroll Report by Date (12/1/21 – 11/30/22)** which includes Incident #, Incident Date and Time, and Incident Type, and Itemizing Responders, Hours, and Pay
    - **Payroll Report by Date (12/1/21 – 11/30/22)** which includes Training Date, Training Subject, Training Instructor, and Itemizing Attendees, Hours, and Pay
    - **A Cover Sheet summarizing the two reports for purposes of streamlining the payroll process.**
  - Chief Parrott will provide the Clerk with a monthly report for each Board Meeting showing both runs and training sessions for the previous month by 8:00am on the date of the meeting.
  - Chief Parrott will reiterate with FF James Marcoccia the necessity of using his radio when responding to calls.
- Laz Surabian made a motion, with support by Mike Goerke, that the Board approve going ahead with the Woodruff Rd/M27 seal coat project and the Liberty Drive sealcoat project and submit the required deposits to the County Road Commission.. The motion passed.

Motion to adjourn was offered by Mike Goerke, with support by Brett Lindgren, at 8:41 PM. The motion passed.

Respectfully Submitted,  
Denise Ackerman  
Mullett Township Clerk  
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